



**UND** UNIVERSITY OF  
**NORTH DAKOTA**

COLLEGE OF NURSING & PROFESSIONAL DISCIPLINES

# Department of Nursing

**Graduate Programs in Nursing**

**Student Handbook**

**2019-2020**

**Updated July 2019**

## Dean's Message

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### Welcome Students!

I am very pleased to welcome you to the University of North Dakota. Congratulations on embarking on your new career in nursing with us. You are entering an exciting time in the delivery of health care in the state of North Dakota and throughout the nation. Your experiences with us will provide the knowledge, skills and abilities to lead the way. During your studies at the College of Nursing & Professional Disciplines you will engage with challenging courses, exceptional faculty and wonderful mentors. And, you will meet lifelong friends and colleagues. Our faculty and staff are here to support your program of study and will assist you with all the phases of your academic journey.

We have prepared this **Graduate Programs in Nursing Student Handbook** to provide you with information about academic and general student matters that can facilitate your learning experiences and interactions in the College and at UND. Upon review of the handbooks applicable to your program, you will complete the electronic DocuSign form acknowledging you have reviewed and understand the information presented. The Office of Student services will send the electronic document acknowledging handbooks via email, along with the following items:

- Consent to Release Information/Release from Liability
- Photograph/Video Record Image Release
- Student Conduct Release Form
- Student Document Consent Form

Other resources that will help you are the [University of North Dakota Undergraduate and Graduate Academic Catalog](#) and the [UND Code of Student Life](#). These publications are available online.

Our dedicated faculty and staff are here to help you succeed in your graduate nursing education. Please feel free to consult with us if you need further information or clarification on any content in this Handbook.

Wishing you a successful school year!

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Interim Dean and Clinical Associate Professor  
College of Nursing and Professional Disciplines***

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## **OVERVIEW**

Teaching is a process designed to facilitate learning within an academic environment that is student centered and supports various learning styles and diverse cultural perspectives. Students and faculty are active and responsible participants in the venture of learning and research. Faculty utilizes innovative teaching methods to guide nursing students as they acquire the knowledge, skills and ability to function independently in diverse settings.

Today, given the changing needs of local, national and global healthcare, the college currently offers Master's degrees in:

- Adult-Gerontology Primary Care Nurse Practitioner
- Family Nurse Practitioner
- Nurse Educator
- Psychiatric Mental Health Nurse Practitioner

Doctor of Nursing Practice degrees are offered:

- Post Master's degree for APRNs
- Post Baccalaureate degree in Nurse Anesthesia

The CNPD Department of Nursing currently offers post-master certificate in

- Psychiatric Mental Health Nurse Practitioner

[See APPENDIX A: Family Nurse Practitioner Master of Science in Nursing Curriculum](#)

[See APPENDIX B: Family Nurse Practitioner DNP, Post Baccalaureate Curriculum](#)

*(No longer accepting applications for this degree)*

[See APPENDIX C: Adult Gerontology Nurse Practitioner Master of Science in Nursing Curriculum](#)

[See APPENDIX D: Adult Gerontology Nurse Practitioner DNP, Post Baccalaureate Curriculum](#)

*(No longer accepting applications for this degree)*

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[See APPENDIX G: Nurse Anesthesia Master of Science in Nursing Curriculum](#)

*(No longer accepting applications for this degree)*

[See APPENDIX H: Nurse Anesthesia DNP, Post Baccalaureate Curriculum](#)

[See APPENDIX I: Doctor of Nursing Practice, Post Master's Curriculum](#)

## **PROGRAM OUTCOMES**

The University of North Dakota, College of Nursing and Professional Disciplines (CNPD), offers a graduate program leading to a Master of Science (M.S.) or a Doctor of Nursing Practice (DNP) degree with a major in Nursing. The graduate program is targeted to prepare nurse clinicians, nurse educators and nurse administrators. The focus of the graduate nursing program is based on scientific knowledge of nursing practice and education through research.

The overall objectives of the CNPD Department of Nursing Graduate Nursing Programs are to prepare nurses who are able to:

- Integrate knowledge from science, humanities, theory and research into evidence-based advanced nursing practice.
- Utilize knowledge of organizational and systems leadership, quality improvement, health care technologies and policy to ensure high quality patient care.
- Participate as members and leaders of inter-professional health care teams.
- Apply advanced nursing skills in order to plan, manage and coordinate culturally appropriate health care for patient populations.

## **MS GRADUATE NURSING PROGRAM ADMISSION REQUIREMENTS** **(POLICY 605)**

Approved admission to the **Master of Science** degree program requires the following of all students:

- Completion of a baccalaureate degree or higher from an accredited nursing program.
- An undergraduate or graduate statistics course.
- A minimum GPA of at least 3.00 for the last two years of baccalaureate study (official transcripts must be submitted).
- Current U.S. unencumbered RN licensure (upload Nursys verification report in application).
- Three letters of recommendation.
- Current resume or curriculum vitae.
- Statement of goals.
- One-year of experience as a registered nurse preferred-track specific experience is desirable.
- Satisfy the School of Graduate Studies' English Language Proficiency requirements as published in the graduate catalog.
- Interview may be required (via web, phone or in person).
- Successful passage of criminal background check and drug screen will be required upon offer of admission.
- Satisfaction of current health and immunization policy of the Department of Nursing will be required upon offer of admission.

The Adult-Gerontology Nurse Practitioner, Family Nurse Practitioner, Nurse Educator and Psychiatric Mental Health Nurse Practitioner tracks may require an interview as a part of the selection process.

All tracks, except for Nurse Anesthesia, prefer applicants to have one year of experience as a registered nurse. The Family Nurse Practitioner track further defines the one-year experience as a "preferably broad, community-based experience across the lifespan."

Applicants to the Department of Nursing may also be admitted as provisional, qualified, or non-degree students. See the current [UND Admissions Policies and Procedures](#) (Categories of Admission) for further information for these admission options.

[See APPENDIX J: Graduate Nursing Program Admission Procedure](#)

## **POST MASTER'S DOCTOR OF NURSING PRACTICE ADMISSION REQUIREMENTS**

Completion of a master's degree or higher from an accredited program of nursing.

Current U.S. licensure unencumbered and in good standing as a Registered Nurse (upload Nursys verification report in application).

A minimum Grade Point Average of 3.0 from a previous graduate program (official transcripts must be submitted)

Three letters of recommendation.

Current resume or curriculum vitae.

Active national certification in an advance practice registered nurse (APRN) specialty.

Satisfy the School of Graduate Studies' English Language Proficiency requirements as published in the graduate catalog.

Statement of goals.

Interview may be required (via web, phone or in person).

Successful passage of criminal background check and drug screen will be required upon offer of admission.

Satisfaction of current health and immunization policy of the CNPD Department of Nursing will be required upon offer of admission.

### **POST BACCALAUREATE DNP NURSE ANESTHESIA ADMISSION REQUIREMENTS**

Completion of a Baccalaureate degree or higher from an accredited program of nursing.

Current U.S. licensure unencumbered and in good standing as a Registered Nurse (upload Nursys verification report in application).

Minimum of one year of critical care nursing experience within the U.S., its territories or a U.S. military hospital outside of the U.S. required.

A minimum Grade Point Average of 3.0. This includes a minimum GPA of 3.0 in undergraduate science coursework.

Evidence of a completed statistics course (undergraduate or graduate).

Evidence of a completed Organic Chemistry I or upper division Biochemistry course.

Typed personal statement that is no more than two pages in length and addresses the following three areas:

- Describe why you have chosen the Nurse Anesthesia specialization.
- Describe your professional goals.
- Describe why you feel the University of North Dakota program is best suited to help you meet your professional goals.

Three letters of recommendation, preferably from a manager or supervisor, a healthcare provider or nursing faculty member. Letters should speak to applicant's ability to be successful in the DNP program, addressing items such as clinical skills, critical thinking, independent decision-making and collaborative skills with other health professionals, nursing leadership, etc.

Professional resume or curriculum vitae.

Satisfy the School of Graduate Studies' English Language Proficiency requirements as published in the graduate catalog.

Interview required.



Successful passage of criminal background check and drug screen will be required upon offer of admission.

Satisfaction of current health and immunization policy of the Department of Nursing will be required upon offer of admission.

### **DEGREE REQUIREMENTS**

It is the student's responsibility to be familiar with the requirements for a degree. The student may receive guidance from the advisor and the staff in the School of Graduate Studies.

### **PROGRAM OF STUDY**

The required Program of Study form is available from the School of Graduate Studies (SGS) website and can be downloaded from this address:

[School of Graduate Studies-Forms](#)

It is the responsibility of the student, in conjunction with his/her faculty advisory committee or major advisor, to obtain the necessary signatures and submit the completed form to the Department of Nursing Graduate Office.

### **SCHOOL OF GRADUATE STUDIES GRADUATE RESEARCH ACHIEVEMENT DAY**

Each year the SGS hosts the Graduate Research Achievement Day (GRAD for short), a one-day celebration of our graduate students' work over the past academic year. Graduate students, full time or part time, from all disciplines and all colleges are welcome and encouraged to participate. The SGS's Research Achievement Day is usually in late February or early March. The call for abstracts will be announced in November with event details.

### **PETITIONS**

Students who wish to be excused from SGS requirements must petition the Dean of the SGS on a form available from the SGS or the CNPD Department of Nursing. The forms require the written endorsement of the advisor, instructor (if appropriate), track director or graduate program director.

[School of Graduate Studies Petitions Forms](#)

### **GRIEVANCE AND APPEALS PROCESS**

The term "academic grievance" is defined as a statement expressing a complaint, resentment or accusation lodged by a student about an academic circumstance (such as grading, testing and quality of instruction) which is thought by the student to be unfair.

As per SGS policy, grade grievances, allegations of academic dishonesty, scientific misconduct and allegations of discrimination are subject to review by the CNPD Department of Nursing. In the event that one of the previously mentioned academic issues occurs, the student should first discuss the matter with the faculty member, committee or administrators involved and attempt to resolve the issue. If the grievance is not resolved at this stage, then the student may advance the grievance through the procedures of the college or school in which the grievance originated.

Grievances related to any other academic circumstance follow SGS policy printed in the [Undergraduate and Graduate Academic Catalog](#).

Academic issues subject to grievance procedures differ from those subjects to the academic petition process. The petition process includes a request by the student to have a University, college or program requirement waived or modified. It may include the right to appeal under circumstances outlined in the

petition process. The substance of petitions and appeals is under the jurisdiction of individual colleges, schools, programs or designated University committees. If a student thinks that a petition has not been handled fairly, the student may initiate a grievance based upon unfair treatment, but not upon the substantive issue.

Resolution of all other grievances by graduate students shall commence by discussion between the student and the party against whom the grievance is lodged. In the absence of resolution by such discussion, the grievance may be advanced by either party beginning at the next level and continuing as necessary through the persons/units/committees in the following sequence:

- Advisor or advisory committee.
- The person assigned administrative responsibility for the graduate program in which the student is a major, i.e., Graduate Track Director or in the absence of such a person, the Department Chairperson.
- The Dean of the SGS. Decisions of the Dean of the SGS may be appealed.

The UND Graduate Committee serves as the appellate body for grievances related to academic decisions made by the Dean of the SGS.

**NOTE:** These guidelines are periodically reviewed and revised by the Graduate Committee. Please consult the [Undergraduate and Graduate Academic Catalog](#) for the most current guidelines. [Academic Grievance](#)

## TECHNOLOGY REQUIREMENTS

The following basic requirements are recommended for UND courses.

- Active E-mail Account
  - Admitted UND students are required to use their official [UND Student Email](#).
- Operating System
  - Windows 7, 8 or 10
  - Macintosh 10.6 or higher

*Note: Not all software/systems may be compatible with each operating system.*

### **Internet Connection**

- Wireless and satellite connections should not be used when taking exams or quizzes on Blackboard.
- Wireless and satellite connections do not work with live class sessions. If your class meets synchronously (live) using Adobe Connect or [Blackboard Collaborate Ultra](#), please make arrangements to connect directly to the modem/router before participating in the live class. Wireless connections will not be supported, and any exceptions must be approved by the instructor of the course.
- A minimum of DSL/Cable (512kbps) is recommended. [Check your Internet connection](#).
- [UND Network Information](#).

### **Additional Software**

Some courses/programs may require the following free software:

Office 365 ProPlus is available free to current UND [students](#) and [faculty/staff](#). This includes Microsoft Word, PowerPoint, Excel, etc. We currently recommend the 32-bit version of Microsoft Office; 64-bit may be incompatible with some applications.

- The majority of courses utilize Blackboard Learn to share information with students. A complete list of supported browsers, operating systems and mobile devices can be found on the [Blackboard support page](#).
- [Adobe Acrobat Reader](#) version 9 or newer
- [Apple iTunes](#)
- [Apple QuickTime](#)
- [PDF Printer: doPDF](#) Convert files into PDF (Adobe Portable Document Format)
- [Real Video Player](#) or [VLC](#)
- Additional software is accessible to use free of charge through [Citrix](#).

### **Program Specific Requirements**

Courses with **online live class sessions** may have additional equipment requirements:

- USB/Firewire Web Camera
- USB Headset with microphone. Volume control is recommended. Webcam mics are not recommended.

Check with your instructor to see if a webcam is required for the course.

### **Distance Engineering Degree Program (DEDP)**

- Printer/Scanner: A printer and scanner will be used for printing/scanning homework assignments.
- Touchscreen laptop: A touchscreen laptop or digital writing tablet with stylus (Wacom or Huion) may be needed to take exams with ProctorU. Check with your course instructor to find out if this is required for your course.

## **REGISTRATION**

It is strongly recommended that students consult with their advisor before registering for classes. New students are assigned an advisor at the time of admission. Only work taken as a registered graduate student may be credited toward a graduate degree. Approval of the School of Graduate Studies is required and must occur prior to the time that the class is taken. Graduate credit will not be granted retroactively.

The track directors of the Master of Science in Nursing and Doctor of Nursing Practice individual tracks also serve as advisors to graduate students. These advisors can address issues related to degree and course requirements.

For various reasons, such as financial cancellation or noncompliance with the [Office of Student Services](#), a student may be unable to register because a "HOLD" has been placed on the student's record. The Office of Student Services will assist the student in determining the cause of the hold; however, the student needs to exercise initiative in clearing the hold by contacting the appropriate UND office.

Students should familiarize themselves with the [Dates and Deadlines](#) posted on the Academic Calendar website for adding and dropping classes.

[See APPENDIX K: Appointment of Major Advisory Committee, Change in Major Advisor or Change in Major Advisory Committee \(Policy 609\)](#)

## **COURSE LOAD**

A full course load for a graduate student is 9 credit hours in a semester, including summer session. A graduate student may carry no more than 15 credit hours per semester or 15 credits in a summer session without permission of the student's advisor. Graduate Assistants must carry at least 6 credits each semester, including a summer session. ([Maximum and Minimum Academic Load](#))

## **COURSE REQUIREMENTS**

### **SYLLABI**

In each course, a course syllabus is distributed, and the content reviewed. The syllabus stipulates course policies, grading standards and academic expectations of the course. The syllabi contain class objectives, assignments and required readings. Students are expected to be self-directed in completing the required readings and coming to class prepared to participate in the class learning experiences.

### **APA REQUIREMENTS**

All written work for courses in the CNPD Department of Nursing must be submitted following the guidelines in the latest edition of the [Publication Manual of the American Psychological Association Manual](#), 6th Edition. Washington DC: American Psychological Association (2009)

### **RETENTION OF STUDENT EXAMINATION AND GRADED COURSE MATERIALS**

Tests and student papers are to be kept in the instructor's possession for the current fiscal year plus an additional year. After that period of time, tests and papers will be shredded.

### **PETITION REGARDING COURSE OR PROGRAM REQUIREMENTS**

The first step in resolving any difference in adherence to standard policy is to speak with the respective faculty member. Most concerns can be met that way. Sometimes there are unique requests affecting a student's performance or progression, which require a more formal approach. In those situations, the College follows the SGS process for resolution of petitions.

## **CUMULATIVE GRADE POINT AVERAGE**

A cumulative grade point average (GPA) of at least 3.00 for all work taken as a graduate student (2.75 or M. Eng.) while registered in the UND School of Graduate Studies must be maintained in order to remain in satisfactory academic standing in the School of Graduate Studies. In addition to maintaining the required GPA, satisfactory performance also includes, but is not limited to, satisfactory research performance, a satisfactory GPA in the major, satisfactory performance in examinations, such as the comprehensive examination or satisfactory performance in other specific program requirements. **Please refer to the [Graduate Student Progression \(Policy 606\)](#) for specific details.**

## **MAXIMUM PERIOD ALLOWED AND REVALIDATION OF COURSES**

Graduate courses more than seven years old are considered obsolete and may not be counted as fulfilling course requirements for an advanced degree program. Programs of study more than seven years old are also obsolete.

Obsolete UND graduate courses may be revalidated and may be counted toward an advanced degree on the recommendation of the student's Faculty Advisory Committee and with the consent of the Dean of the School of Graduate Studies. In no case will more than one-half of a program of study be accepted for

revalidation. Revalidation of an obsolete graduate course can be approved only if it can be demonstrated that a student's knowledge of the subject matter is current. Oral and/or written examination on the subject matter of the course normally is required. Prior approval of the dean must be obtained for the proposed revalidation on the form titled "[Revalidation of UND Graduate Course](#)".

Graduate work from another institution, which is obsolete, may not be revalidated for a UND graduate degree. Work which was part of a completed prerequisite graduate degree program, does not become obsolete.

#### [Maximum Period Allowed for Graduate Programs & Course Revalidation](#)

### **REPETITION OF COURSES**

All courses taken by graduate students for which a grade of D, F or U was received may be repeated **ONCE** for credit, with only the second grade to count in the grade point average. This option does not apply to a student who has been dismissed. Courses with grades of C or better may not be repeated without the written approval of the Dean of the SGS.

### **CONTINUING ENROLLMENT**

Students who previously have registered for all the necessary credits of coursework, research, Scholarly Project (995), Independent Study (997), Thesis (998), Dissertation (999), or Capstone on their approved Program of Study, but who have not completed their Independent Study, thesis, dissertation or Capstone must register for Nursing 996 (Continuing Enrollment) each additional semester or summer session they are utilizing university facilities or the time of faculty (i.e. laboratories, libraries, examinations, advisement, etc.).

The number of credits should be determined by the advisor to reflect the proportion of time devoted by the student to academic study that term. Graduate Assistants must register for at least six (6) credits which may include a combination of formal coursework and continuing enrollment credits. Advisor verification of the appropriateness of the number of 996 credits may be required.

A master's student may enroll in two regular semesters of 6 to 9 credits of 996 and a doctoral student may enroll in four regular semesters of 6 to 9 credits of 996. A regular semester is defined as the spring or fall term.

Continuing Enrollment (996) credits will not count toward the requirements for the degree. All students must be enrolled for either 996 credits or other credits in the semester of graduation from a degree program. Students may register for both regular credits and 996 credits in a given term if all other conditions have been met. Continuing Enrollment credits may be used to define a student's enrollment status, (i.e., part-time or full-time). The fee for Continuing Enrollment (996) cannot be waived.

### **CHANGE OF TRACK**

Graduate nursing students who wish to apply to change the track under which they are admitted, must contact the director of the track they are currently admitted to for guidance on the process.

### **SCHOLARSHIPS**

Students must be admitted into the UND, College of Nursing and Professional Disciplines to apply for scholarships. Students apply for scholarships through the UND Financial Aid Office, following their stated procedures. The application period for all UND scholarships (including [Nursing Scholarships](#)) is November 1-March 1. Visit [One-Stop](#) for more information and [Scholarship Central](#) to apply.

## **HUMAN PARTICIPANTS IN RESEARCH**

All research which involves the use of humans as subjects, or which use human material, must be reviewed and approved by the Institutional Review Board (IRB) prior to the initiation of any research using human participants, including recruitment and screening activities. Both Thesis/Dissertation, Independent Study and Capstone projects may require IRB approval. Various factors influence the length of time necessary to approve IRB applications, including the quality of the application, current volume of applications submitted and under review and type of review. IRB forms may be downloaded from this website: [Institutional Review Board](#)

## **GRADUATE STUDENT PROGRESSION** **(POLICY 606)**

Only students admitted in the UND graduate nursing major may enroll in a course with a NURS prefix or with written permission from the course instructor. This does not include non-degree students, who according to University policy can take up to nine semester credits in the following courses only (should there be space available after all admitted students have enrolled): N500, N510, N511, N514, N525, N526, and N572. Non-degree students will receive a permission number from the Office of Student Services in order to enroll in the aforementioned courses.

Students, including non-degree seeking students, must achieve a minimum grade of B (3.00) in all nursing courses and maintain a current and cumulative grade point average of 3.00 or better. [See Policy 607 for additional information.](#)

Students admitted provisionally who have a course failure with a grade of C or less during the first 12 graduate credits will be dismissed from the Department of Nursing graduate programs.

Students who wish to withdraw from a course(s) should see the current University Academic Catalog and the [Office of the Registrar \(Dropping a Course and Withdrawal Policies\)](#) websites on withdrawal procedures and deadlines ([Dates and Deadlines](#)) for instituting withdrawal procedures. Students who do not formally file withdrawal forms receive "F" grades.

Students who wish to take an "Incomplete" grade in a nursing course should see the current [University Academic Catalog \(Grades\)](#) policy on Incomplete grades. **NOTE:** a student who has an "I" in a pre-requisite nursing course is not permitted to take further courses in the specified course sequence. An "Incomplete" must be requested by the student to be considered.

Students who withdraw from the program; for any reason, should contact their academic advisor and formally withdraw from each course in which they are registered through the Registrar's Office. The student must submit a letter of notification of their withdrawal to the Graduate Track/Program Director of their program. Students must also withdraw from the University. Please see [Graduate Academic Information](#), and the [Office of the Registrar \(Dropping a Course and Withdrawal Policies\)](#) on withdrawal procedures for further information.

Students must successfully complete all pre-requisites before moving into the subsequent courses.

Students must follow either the full time or part time curriculum plan for the track in which they are admitted or obtain permission from the Track/Program Director. [See Policy 607 for additional information.](#)

## **GRADUATE STUDENT CLINICAL FAILURE, PROBATION & REASSESSMENT** **(POLICY 603)**

A student may be placed on clinical probation by the Graduate Track Director for deficiencies in meeting clinical course objectives and/or violation of the University Code of Student Life.

The student may be placed on probation at any point in the clinical course based on the assessment of student performance.

The decision to place a student on probation may include input from the graduate faculty and clinical instructor(s)/preceptors. The evaluation of the student's clinical performance is based on the professional judgment of the graduate faculty and clinical instructor(s)/preceptors.

The student will be evaluated during and at the completion of the probationary period. The Graduate Track Director may remove the student from probation, extend the probation period or move to dismiss the student from the program at any time. The student may appeal the decision to extend the probation period with the Nursing Graduate Department Chair.

The probationary contract may be terminated at any point by the Graduate Track Director before the probationary period is completed due to student clinical behaviors that threaten patient safety and well-being or violate professional standards. The procedure to dismiss the student from the program will be initiated.

The student that does not successfully complete the probationary contract will receive a grade of "U" for the clinical course. The student may apply to the Graduate Track Director to retake the course in the future unless this is the second failure of nursing graduate courses.

Decisions made by the Graduate Track Director will be based on student performance during probation, past performance in the academic program, results of probationary meetings and all student data relative to their graduate performance.

A student may be placed on clinical probation only once during the program. If a student is determined to require a second clinical probation, the student will be dismissed from the program.

[See APPENDIX L: Graduate Student Clinical Failure, Probation and Reassessment Procedure](#)

**GRADUATE STUDENT DISMISSAL**  
**(POLICY 607)**

<b>REPEATING COURSES</b>	<b>DISMISSAL</b>
<ol style="list-style-type: none"> <li>1. A student who receives a grade of “C”, “D”, “F” or “U” in a graduate nursing course may repeat that course only once, on a space available basis.</li> <li>2. A student who withdraws from a graduate nursing course may repeat that course only once (with prior approval from their Track/Program Director), on a space available basis.</li> <li>3. The student in scenario #1 or #2 above must meet with their Track/Program Director to determine if there is space in the class and cohort. If space is not available in the ensuing academic term, the Track/Program Director may:               <ol style="list-style-type: none"> <li>a. Place the student on a leave of absence up to one year; or</li> <li>b. Recommend to the Dean that the student be dismissed.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. The recommendation to dismiss a student can be made by the Graduate Chair and/or the Track/Program Director. The final decision to dismiss a student can only be made by <i>the Dean</i>. Dismissal may result in any of the following situations following admission to the graduate nursing program:               <ol style="list-style-type: none"> <li>a. Receipt of a “C”, “D” “F” or “U” in any two graduate nursing courses.</li> <li>b. Upon recommendation of the Track/Program Director in the event a student receives a grade of “C”, “D”, “F”, or “U” in a graduate nursing course, or withdraws from a graduate course without prior approval from the Track/Program Director, and space is not available to repeat the course in the ensuing academic term (See Repeating Courses).</li> <li>c. Failure to achieve a minimum of a “B” when repeating a graduate course.</li> <li>d. Withdrawing from any graduate course without prior approval from their Track/Program Director.</li> <li>e. Two graduate course withdrawals following admission.</li> <li>f. Withdrawing from one graduate course and/or receiving a “C”, “D”, “F” or “U” in the same course or another graduate course.</li> <li>g. Withdrawal from all graduate courses during a semester without an approved leave of absence.</li> <li>h. Failure to meet progression standards of 3.00 overall GPA.</li> <li>i. In the case of provisionally admitted students, receipt of a “C”, “D” “F” or “U” during the first 12 graduate credits.</li> <li>j. Failure to return from a Leave of Absence at the approved date or follow the LOA policy (615).</li> <li>k. Revocation or suspension of a required license or unexcused ineligibility to participate in practicum.</li> <li>l. Failure to disclose to the Graduate Chair or Track/Program Director any adverse action taken by a granting or disciplinary body on a required license.</li> <li>m. Failure to disclose to the Graduate Chair or Track/Program Director a complaint to, or an investigation undertaken by, a granting or disciplinary body that, if found to be meritorious, would be more likely than not to result in a suspension or revocation of a required license. Provided, such disclosures shall be made in confidence and alone shall not in any event constitute separate grounds for dismissal.</li> <li>n. Engaging in behavior that is unprofessional or manifestly unsafe to the mental, emotional, or physical welfare of clients, staff or others.</li> <li>o. Failure to be compliant with the Verification Policy.</li> <li>p. Refusal or failure of a drug screen.</li> <li>q. Failure to participate in orientation and PhD intensives. A waiver may be issued for medical reasons if approved by the Track/Program Director in advance for any verifiable medical reasons.</li> </ol> </li> <li>2. A recommendation to dismiss a student for a course related issue may be made by the Graduate Chair only after a reasonable attempt to resolve the issue has been made.</li> <li>3. Students who wish to challenge the dismissal decision may initiate the Academic Grievance process (See Academic Grievance Policy 236 and 237 Procedures (236a and 237a)).</li> </ol>



## **GRADUATE STUDENT LEAVE OF ABSENCE** **(POLICY 615)**

(To be used in conjunction with the UND Withdrawal Form if applicable)

Students **who have been admitted into a graduate nursing track and have successfully completed at least one semester of courses** in the College of Nursing and Professional Disciplines (CNPD) may request a Leave of Absence (LOA) for a maximum of 12 months or to be determined per Graduate Track Director.

Students must first meet with their Program/Track Director, and complete the [Graduate Readmission or Leave of Absence Form](#), which may be obtained from the School of Graduate Studies website or the CNPD Office of Student Services. The completed form is then submitted to the Nursing Graduate Department Chair. Academic standing will be considered during the review process. The completed original form will be placed in the student file and a copy of the signed form will be given/mailed to the student.

Students who have been granted an LOA from the CNPD Department of Nursing under the provisions of this policy may re-enter the CNPD Department of Nursing according to the terms of their LOA subject to available space in required courses at the time of re-entry on a first come/first serve basis according to date of final signature.

If a student does not plan to register for that particular semester, application for an LOA must be submitted by the "Last Day to Add a Full-Term Course". If the need for an LOA occurs during the semester, the application should be made by the "Last Day to Drop a Full-Term Course or Withdraw from School" or at the same time nursing courses are dropped, whichever comes first.

Students are required to notify the Nursing Graduate Department Chair **at least 8 weeks** prior to the start of classes if she/he will be returning in order to obtain a place in the appropriate class(es).

In unusual circumstances, students may petition for consideration of an extended LOA.

Students who do not return to graduate nursing courses at the time designated on the LOA form; students without an LOA who withdraw from all nursing courses and/or support courses in which they are currently enrolled; or students who do not register in the next consecutive semester in which they would normally be enrolled; may be dismissed from the CNPD Department of Nursing.

Students who have been dismissed under the provisions of this policy and wish to re-enter **must submit an application for readmission** to the CNPD Department of Nursing. Such applications are subject to all required pre-requisites and will be considered with the total applicant pool for that year.

University policy permits readmission of students to the University of North Dakota. However, readmission to the University does not guarantee readmission to the CNPD Department of Nursing. If a student uses this LOA form from the CNPD Department of Nursing in conjunction with the University of North Dakota Withdrawal Form, the CNPD Department of Nursing will abide by any restrictions regarding readmission as established by the Dean of Students Office

# APPENDICES

**APPENDIX A: FNP MASTER OF SCIENCE IN NURSING CURRICULUM***(Effective Fall 2019)*

<b>YEAR ONE</b>			
<b>Semester 1 or 2 (6 Credit Hours)</b> <b>(student enters at first or second set of courses depending on entry term)</b>			
NURS 500	Theories and Concepts in Nursing	3 credits	7 weeks
NURS 502	Evidence for Practice	3 credits	7 weeks
<b>Semester 1 or 2 (5 Credit Hours)</b> <b>(student enters at first or second set of courses depending on entry term)</b>			
NURS 523	Health Promotion	3 credits	7 weeks
NURS 526	Ethical, Legal & Health Policy Issues	2 credits	7 weeks
<b>Semester 3 (8 Credit Hours)</b>			
NURS 553	Role Development of the Nurse Practitioner	2 credits	7 weeks
NURS 532	Family Nursing	3 credits	7 weeks
NURS 522	Advanced Pathophysiology	3 credits	14 weeks
<b>YEAR TWO</b>			
<b>Semester 4 (5 Credit Hours)</b>			
NURS 505	Advanced Pharmacology	3 credits	7 weeks
NURS 544	Pharmacotherapeutics	2 credits	7 weeks
<b>Semester 5 (5 Credit Hours)</b>			
NURS 585	Advanced Health Assessment	3 credits	7 weeks
NURS 559	Maternal & Child Health	2 credits	7 weeks
<b>Semester 6 (7 Credit Hours)</b>			
NURS 534	Management of Health Conditions I	3 credits	14 weeks
NURS 597	Advanced Clinical Practicum I	4 credits	14 weeks
<b>YEAR THREE</b>			
<b>Semester 7 (7 Credit Hours)</b>			
NURS 540	Management of Health Conditions II	3 credits	14 weeks
NURS 597	Advanced Clinical Practicum II	4 credits	14 weeks
<b>Semester 8 (6 Credit Hours)</b>			
NURS 997/998	Independent Study or Thesis	2 credits	14 weeks
NURS 597	Advanced Clinical Practicum III	4 credits	14 weeks

**APPENDIX B: FNP DNP, POST BACCALAUREATE CURRICULUM***(Curriculum Plan for students admitted Fall 2018)**(No longer accepting applications for this degree)*

<b>Fall Semester I (12 Credit Hours)</b>		
NURS 500	Theories and Concepts in Nursing	3 credits
NURS 505	Advanced Pharmacology	3 credits
NURS 510	Advanced Physiology/Advanced Pathophysiology I	3 credits
NURS 523	Health Promotion	3 credits
<b>Spring Semester II (13 Credit Hours)</b>		
NURS 502	Evidence for Practice	3 credits
NURS 511	Advanced Physiology/Advanced Pathophysiology II	3 credits
NURS 544	Pharmacotherapeutics for Primary Care	2 credits
NURS 585	Advanced Health Assessment	3 credits
NURS 559	Maternal and Child Health in Primary Care	2 credits
<b>Summer Semester III (7 Credit Hours)</b>		
NURS 597	Advanced Clinical Practicum I	5 credits
NURS 605	Health Policy	2 credits
<b>Fall Semester IV (11 Credit Hours)</b>		
NURS 531	Adult-Gerontology Illness Management I	3 credits
NURS 553	Role Development of the Nurse Practitioner	2 credits
NURS 597	Advanced Clinical Practicum II	6 credits
<b>Spring Semester V (14 Credit Hours)</b>		
NURS 532	Family Nursing	3 credits
NURS 533	Adult-Gerontology Illness Management II	3 credits
NURS 597	Advanced Clinical Practicum III	6 credits
NURS 997	Independent Study	2 credits

**FNP MASTER'S CONFERENCE OPTION****(Available after completing 57 credits from above curriculum)****(Curriculum Plan for student admitted Fall 2018)**

<b>Summer Semester VI (6 Credit Hours)</b>		
PSYCH 541	Advanced Univariate Statistics	3 credits
NURS 604	Health Informatics	3 credits
<b>Fall Semester VII (13 Credit Hours)</b>		
NURS 600	Integrated DNP Core Concepts I	3 credits
NURS 602	Evidence Based Research I	3 credits
NURS 606	DNP Systems Focused Practice I	2 credits
NURS 608	Healthcare Leadership, Economics & Finance	3 credits
NURS 609	DNP Project Teams I	2 credits
<b>Spring Semester VIII (11 Credit Hours)</b>		
NURS 601	Integrated DNP Core Concepts II	3 credits
NURS 603	Evidence Based Research II	3 credits
NURS 607	DNP Systems Focused Practice II	3 credits
NURS 609	DNP Project Teams II	2 credits
<b>Summer Semester IX (4 Credit Hours)</b>		
NURS 609	DNP Project Teams III	2 credits
NURS 610	DNP Capstone	2 credits

## **APPENDIX C: AGPCNP MASTER OF SCIENCE IN NURSING CURRICULUM**

*(Effective Fall 2019)*

<b>YEAR ONE</b>			
<b>Semester 1 or 2 (6 Credit Hours)</b> <b>(student enters at first or second set of courses depending on entry term)</b>			
NURS 500	Theories and Concepts in Nursing	3 credits	7 weeks
NURS 502	Evidence for Practice	3 credits	7 weeks
<b>Semester 1 or 2 (5 Credit Hours)</b> <b>(student enters at first or second set of courses depending on entry term)</b>			
NURS 523	Health Promotion	3 credits	7 weeks
NURS 526	Ethical, Legal & Health Policy Issues	2 credits	7 weeks
<b>Semester 3 (5 Credit Hours)</b>			
NURS 553	Role Development of the Nurse Practitioner	2 credits	7 weeks
NURS 522	Advanced Pathophysiology	3 credits	14 weeks
<b>YEAR TWO</b>			
<b>Semester 4 (5 Credit Hours)</b>			
NURS 505	Advanced Pharmacology	3 credits	7 weeks
NURS 544	Pharmacotherapeutics	2 credits	7 weeks
<b>Semester 5 (6 Credit Hours)</b>			
NURS 585	Advanced Health Assessment	3 credits	7 weeks
NURS 545	Care of the Frail Older Adult	3 credits	7 weeks
<b>Semester 6 (7 Credit Hours)</b>			
NURS 541	Illness Management Adult Gero I	3 credits	14 weeks
NURS 597	Advanced Clinical Practicum I	4 credits	14 weeks
<b>YEAR THREE</b>			
<b>Semester 7 (7 Credit Hours)</b>			
NURS 543	Illness Management Adult Gero II	3 credits	14 weeks
NURS 597	Advanced Clinical Practicum II	4 credits	14 weeks
<b>Semester 8 (6 Credit Hours)</b>			
NURS 997/998	Independent Study or Thesis	2 credits	14 weeks
NURS 597	Advanced Clinical Practicum III	4 credits	14 weeks

**APPENDIX D: AGPCNP DNP, POST BACCALAUREATE CURRICULUM***(Curriculum Plan for students admitted Fall 2018)**(No longer accepting applications for this degree)*

<b>Fall Semester I (12 Credit Hours)</b>		
NURS 500	Theories and Concepts in Nursing	3 credits
NURS 505	Advanced Pharmacology	3 credits
NURS 510	Advanced Physiology/Advanced Pathophysiology I	3 credits
NURS 523	Health Promotion	3 credits
<b>Spring Semester II (11 Credit Hours)</b>		
NURS 502	Evidence for Practice	3 credits
NURS 511	Advanced Physiology/Advanced Pathophysiology II	3 credits
NURS 544	Pharmacotherapeutics for Primary Care	2credits
NURS 585	Advanced Health Assessment	3 credits
<b>Summer Semester III (7 Credit Hours)</b>		
NURS 597	Advanced Clinical Practicum I	5 credits
NURS 605	Health Policy	2 credits
<b>Fall Semester IV (11 Credit Hours)</b>		
NURS 531	Adult-Gerontology Illness Management I	3 credits
NURS 553	Role Development of the Nurse Practitioner	2 credits
NURS 597	Advanced Clinical Practicum II	6 credits
<b>Spring Semester V (14 Credit Hours)</b>		
NURS 545	Care of the Frail Older Adult	3 credits
NURS 533	Adult-Gerontology Illness Management II	3 credits
NURS 597	Advanced Clinical Practicum III	6 credits
NURS 997	Independent Study	2 credits

**AGPCNP MASTER'S CONFERMENT OPTION****(Available after completing 55 credits from above curriculum)**

<b>Summer Semester VI (6 Credit Hours)</b>		
PSYCH 541	Advanced Univariate Statistics	3 credits
NURS 604	Health Informatics	3 credits
<b>Fall Semester VII (13 Credit Hours)</b>		
NURS 600	Integrated DNP Core Concepts I	3 credits
NURS 602	Evidence Based Research I	3 credits
NURS 606	DNP Systems Focused Practice I	2 credits
NURS 608	Healthcare Leadership, Economics & Finance	3 credits
NURS 609	DNP Project Teams I	2 credits
<b>Spring Semester VIII (12 Credit Hours)</b>		
NURS 601	Integrated DNP Core Concepts II	3 credits
NURS 603	Evidence Based Research II	3 credits
NURS 607	DNP Systems Focused Practice II	3 credits
NURS 609	DNP Project Teams II	2 credits
NURS 611	Rural Healthcare Forum	1 credit
<b>Summer Semester IX (4 Credit Hours)</b>		
NURS 609	DNP Project Teams III	2 credits
NURS 610	DNP Capstone	2 credits



**APPENDIX E: NURSE EDUCATOR MASTER OF SCIENCE IN NURSING CURRICULUM**  
*(Effective Fall 2019)*

<b>YEAR ONE</b>			
<b>Semester 1 or 2 (6 Credit Hours)</b> <b>(student enters at first or second set of courses depending on entry term)</b>			
NURS 500	Theories and Concepts in Nursing	3 credits	7 weeks
NURS 502	Evidence for Practice	3 credits	7 weeks
<b>Semester 1 or 2 (5 Credit Hours)</b> <b>(student enters at first or second set of courses depending on entry term)</b>			
NURS 523	Health Promotion	3 credits	7 weeks
NURS 526	Ethical, Legal & Health Policy Issues	2 credits	7 weeks
<b>Semester 3 (6 Credit Hours)</b>			
NURS 509	Foundation of Nurse Education	3 credits	7 weeks
NURS 522	Advanced Pathophysiology	3 credits	14 weeks
<b>YEAR TWO</b>			
<b>Semester 4 (6 Credit Hours)</b>			
NURS 505	Advanced Pharmacology	3 credits	7 weeks
NURS 566	Curriculum Development	3 credits	7 weeks
<b>Semester 5 (6 Credit Hours)</b>			
NURS 585	Advanced Health Assessment	3 credits	7 weeks
NURS 567	Teaching Methodologies	3 credits	7 weeks
<b>Semester 6 (9 Credit Hours)</b>			
NURS 569	Assessment & Evaluation	3 credits	7 weeks
NURS 536	Advanced NE Practice Health Promotion	2 credits	7 weeks
NURS 568	Teaching Practicum	2 credits	7 weeks
NURS 997/998	Independent Study or Thesis	2 credits	14 weeks

**NURSE EDUCATOR MASTER OF SCIENCE IN NURSING CURRICULUM**  
*(Curriculum Plan for students admitted Fall 2018)*

<b>Fall Semester I (6 Credit Hours)</b>		
NURS 500	Theories and Concepts in Nursing	3 credits
NURS 510	Advanced Physiology/Pathophysiology I	3 credits
<b>Spring Semester II (6 Credit Hours)</b>		
NURS 511	Advanced Physiology/Pathophysiology II	3 credits
NURS 509	Foundations for Nurse Education	3 credits
<b>Summer Semester III (3 Credit Hours)</b>		
NURS 566	Curriculum Development	3 credits
<b>Fall Semester IV (6 Credit Hours)</b>		
NURS 505	Advanced Pharmacology	3 credits
NURS 585	Advanced Health Assessment	3 credits
<b>Spring Semester V (6 Credit Hours)</b>		
NURS 502	Evidence for Practice	3 credits
NURS 523	Health Promotion	3 credits
<b>Summer Semester VI (5 Credit Hours)</b>		
NURS 567	Teaching Methodologies	3 credits
NURS 605	Health Policy	2 credits
<b>Fall Semester VII (5 Credit Hours)</b>		
NURS 536	Advanced Nurse Educator Practice of Health Promotion in Rural Clinical Settings	2 credits
NURS 569	Assessment and Evaluation	3 credits
<b>Spring Semester VIII (4 credits)</b>		
NURS 568	Teaching Practicum	2 credits
NURS 997	Independent Study	2 credits

**APPENDIX F: PMHNP MASTER OF SCIENCE IN NURSING CURRICULUM***(Effective Fall 2019)*

<b>YEAR ONE</b>			
<b>Semester I or 2 (6 Credit Hours)</b> <b>(student enters at first or second set of courses depending on entry term)</b>			
NURS 500	Theories and Concepts in Nursing	3 credits	7 weeks
NURS 502	Evidence for Practice	3 credits	7 weeks
<b>Semester I or 2 (5 Credit Hours)</b> <b>(student enters at first or second set of courses depending on entry term)</b>			
NURS 523	Health Promotion	3 credits	7 weeks
NURS 526	Ethical, Legal & Health Policy Issues	2 credits	7 weeks
<b>Semester 3 (7 Credit Hours)</b>			
NURS 553	Role Development of the Nurse Practitioner	2 credits	7 weeks
NURS 564	Psychopharmacology	2 credits	7 weeks
NURS 522	Advanced Pathophysiology	3 credits	14 weeks
<b>YEAR TWO</b>			
<b>Semester 4 (5 Credit Hours)</b>			
NURS 505	Advanced Pharmacology	3 credits	7 weeks
NURS 538	Psych Diagnostic Reasoning	2 credits	7 weeks
<b>Semester 5 (8 Credit Hours)</b>			
NURS 585	Advanced Health Assessment	3 credits	7 weeks
NURS 583	Individual Therapy	2 credits	7 weeks
NURS 584	Group and Family Therapies	3 credits	7 weeks
<b>Semester 6 (6 Credit Hours)</b>			
NURS 588	Management of Psychopathology I	2 credits	14 weeks
NURS 597	Advanced Clinical Practicum I	4 credits	14 weeks
<b>YEAR THREE</b>			
<b>Semester 7 (6 Credit Hours)</b>			
NURS 589	Management of Psychopathology II	2 credits	14 weeks
NURS 597	Advanced Clinical Practicum II	4 credits	14 weeks
<b>Semester 8 (6 Credit Hours)</b>			
NURS 997/998	Independent Study or Thesis	2 credits	14 weeks
NURS 597	Advanced Clinical Practicum III	4 credits	14 weeks

**PMHNP MASTER OF SCIENCE IN NURSING CURRICULUM***(Curriculum Plan for students admitted Fall 2017 and Fall 2018)*

<b>Fall Semester I (12 Credit Hours)</b>		
NURS 500	Theories and Concepts in Nursing	3 credits
NURS 505	Advanced Pharmacology	3 credits
NURS 510	Advanced Physiology/Pathophysiology I	3 credits
NURS 585	Advanced Health Assessment	3 credits
<b>Spring Semester II (13 Credit Hours)</b>		
NURS 502	Evidence for Practice	3 credits
NURS 511	Advanced Physiology/Pathophysiology II	3 credits
NURS 523	Health Promotion	3 credits
NURS 538	Psych Diagnostic Reasoning	2 credits
NURS 564	Psychopharmacology	2 credits
<b>Summer Semester III (8 Credit Hours)</b>		
NURS 583	Individual Therapy	2 credits
NURS 584	Group and Family Therapies	3 credits
NURS 605	Health Policy	3 credits
<b>Fall Semester IV (12 Credit Hours)</b>		
NURS 553	Role Development of the Nurse Practitioner	2 credits
NURS 588	Management of Psychopathology I	2 credits
NURS 597	Advanced Clinical Practicum I	6 credits
NURS 997	Independent Study	2 credits
<b>Spring Semester V (8 Credit Hours)</b>		
NURS 589	Management of Psychopathology II	2 credits
NURS 597	Advanced Clinical Practicum II	6 credits

**PMHNP MASTER OF SCIENCE IN NURSING CURRICULUM***(Curriculum Plan for students admitted Fall 2018)*

<b>Fall Semester I (6 Credit Hours)</b>		
NURS 500	Theories and Concepts in Nursing	3 credits
NURS 510	Advanced Physiology/Pathophysiology I	3 credits
<b>Spring Semester II (6 Credit Hours)</b>		
NURS 502	Evidence for Practice	3 credits
NURS 511	Advanced Physiology/Pathophysiology II	3 credits
<b>Fall Semester III (6 Credit Hours)</b>		
NURS 585	Advanced Health Assessment	3 credits
NURS 505	Pharmacology	3 credits
<b>Spring Semester IV (7 Credit Hours)</b>		
NURS 564	Psychopharmacology	2 credits
NURS 538	Psych Diagnostic Reasoning	2 credits
NURS 523	Health Promotion	3 credits
<b>Summer Semester V (7 Credit Hours)</b>		
NURS 583	Individual Therapy	2 credits
NURS 584	Group and Family Therapies	3 credits
NURS 605	Health Policy	2 credits
<b>Fall Semester VI (12 Credit Hours)</b>		
NURS 553	Role Development of the Nurse Practitioner	2 credits
NURS 588	Management of Psychopathology I	2 credits
NURS 597	Advanced Clinical Practicum I	6 credits
NURS 997	Independent Study	2 credits
<b>Spring Semester VII (8 Credit Hours)</b>		
NURS 589	Management of Psychopathology II	2 credits
NURS 597	Advanced Clinical Practicum II	6 credits

## **APPENDIX G: NURSE ANESTHESIA MASTER OF SCIENCE IN NURSING CURRICULUM**

<b>First Year: Fall Semester I (15 Credit Hours)</b>		
NURS 500	Theories and Concepts in Nursing	3 credits
NURS 504	Advanced Pharmacology I	3 credits
NURS 510	Advanced Physiology/Pathophysiology I	3 credits
NURS 521	Foundations of Anesthesia Practice	3 credits
NURS 585	Advanced Health Assessment	3 credits
<b>First Year: Spring Semester II (13 Credit Hours)</b>		
NURS 511	Advanced Physiology/Pathophysiology II	3 credits
NURS 506	Advanced Pharmacology II	3 credits
NURS 507	Anesthesia Seminar and Clinical Practicum I	4 credits
BIMD 510	Basic Biomedical Statistics	2 credits
ANAT 591	Anatomy for Nurse Anesthetists	1 credit
<b>First Year: Summer Semester III (8 Credit Hours)</b>		
NURS 517	Anesthesia Seminar & Clinical Practicum II	5 credits
NURS 520	Professional Role Development for Nurse Anesthesia	3 credits
<b>Second Year: Fall Semester IV (10 Credit Hours)</b>		
NURS 502	Evidence for Practice	3 credits
NURS 527	Anesthesia Seminar & Clinical Practicum III	5 credits
NURS 597	Advanced Clinical Practicum	2 credits
<b>Second Year Spring Semester V (10 Credit Hours)</b>		
NURS 597	Advanced Clinical Practicum	8 credits
NURS 997	Independent Study	2 credits
<b>Second Year: Summer Semester VI (9 Credit Hours)</b>		
NURS 597	Advanced Clinical Practicum	9 credits
<b>Third Year: Fall Semester VII (11 Credit Hours)</b>		
NURS 508	Nurse Anesthesia Review Course	1 credit
NURS 597	Advanced Clinical Practicum	10 credits

## **APPENDIX H: NURSE ANESTHESIA DNP, POST BACCALAUREATE CURRICULUM**

<b>Year 1: Fall Semester (15 Credit Hours)</b>		
NURS 510	Advanced Physiology/Pathophysiology I	3 credits
NURS 600	Integrated DNP Core Concepts I	3 credits
NURS 505	Advanced Pharmacology	3 credits
PSYCH 541	Advanced Univariate Statistics	3 credits
NURS 515	Basic Principles of Anesthesia Practice I	3 credits
<b>Year 1: Spring Semester (15 Credit Hours)</b>		
NURS 511	Advanced Physiology/Pathophysiology II	3 credits
NURS 601	Integrated DNP Core Concepts II	3 credits
NURS 585	Advanced Health Assessment	3 credits
NURS 518	Pharmacotherapeutics for Nurse Anesthesia	2 credits
NURS 516	Basic Principles of Anesthesia Practice II	3 credits
NURS 524	Anatomy for Nurse Anesthetists	1 credit
<b>Year 1: Summer Semester (9 Credit Hours)</b>		
NURS 604	Health Informatics	3 credits
NURS 605	Health Policy	2 credits
NURS 528	Advanced Principles of Anesthesia Practice I	4 credits
<b>Year 2: Fall Semester (12 Credit Hours)</b>		
NURS 602	Evidence Based Research I	3 credits
NURS 529	Advanced Principles of Anesthesia Practice II	6 credits
NURS 542	Professional Aspects of Nurse Anesthesia Practice	3 credits
<b>Year 2 Spring Semester (11 Credit Hours)</b>		
NURS 603	Evidence Based Research II	3 credits
NURS 565	Rural Populations and Rural Health	3 credits
NURS 560	Clinical Anesthesia Practicum I	5 credits
<b>Year 2: Summer Semester (7 Credit Hours)</b>		
NURS 606	DNP Systems Focused Practice I	2 credits
NURS 609	DNP Project Teams I	2 credits
NURS 561	Clinical Anesthesia Practicum II	3 credits

<b>NURSE ANESTHESIA DNP CURRICULUM CONT'D</b>		
<b>Year 3: Fall Semester (12 Credit Hours)</b>		
NURS 607	DNP Focused Practice II	3 credits
NURS 609	DNP Project Teams II	2 credits
NURS 608	Health Economics, Finance and Leadership	3 credits
NURS 562	Clinical Anesthesia Practicum III	4 credits
<b>Year 3: Spring Semester (10 Credit Hours)</b>		
NURS 610	DNP Capstone	2 credits
NURS 609	DNP Project Teams III	2 credits
NURS 563	Clinical Anesthesia Practicum IV	6 credits
<b>Year 3: Summer Semester (6 Credit Hours)</b>		
NURS 508	Nurse Anesthesia Review Course	1 credit
NURS 576	Clinical Anesthesia Practicum V	5 credits
<b>Total Credit Hours:97</b>		
<b>Estimated Clinical Hours: 2780</b>		



**APPENDIX I: POST MASTER'S DOCTOR OF NURSING PRACTICE CURRICULUM**  
*(Effective Fall 2019)*

<b>YEAR ONE</b>			
<b>Semester I (9 Credit Hours)</b>			
PSYC 541	Advanced Univariate Statistics	3 credits	14 weeks
NURS 600	Integrated DNP Core Concepts I	3 credits	14 weeks
NURS 602	Evidence Based Research I	3 credits	14 weeks
<b>Semester 2 (6 Credit Hours)</b>			
NURS 601	Integrated DNP Core Concepts II	3 credits	14 weeks
NURS 603	Evidence Based Research II	3 credits	14 weeks
<b>Semester 3 (8 Credit Hours)</b>			
NURS 604	Health Informatics	3 credits	14 weeks
NURS 605	Health Policy	2 credits	14 weeks
NURS 606	DNP Systems Focused Practice I	2 credits	14 weeks
NURS 609	DNP Project Teams I	1 credit	14 weeks
<b>YEAR TWO</b>			
<b>Semester 4 (8 Credit Hours)</b>			
NURS 607	DNP Systems Focused Practice II	3 credits	14 weeks
NURS 608	Healthcare Economics, Finance and Leadership	3 credits	14 weeks
NURS 609	DNP Project Teams II	2 credits	14 weeks
<b>Semester 5 (5 Credit Hours)</b>			
NURS 609	DNP Project Teams III	3 credits	14 weeks
NURS 610	DNP Capstone	2 credits	14 weeks

**POST MASTER'S DOCTOR OF NURSING CURRICULUM***(Curriculum Plan for students admitted PRIOR to 2019)*

<b>Fall Semester I (6 Credit Hours)</b>		
NURS 600	Integrated DNP Core Concepts I	3 credits
NURS 602	Evidence Based Research I	3 credits
<b>Spring Semester II (6 Credit Hours)</b>		
NURS 601	Integrated Core Concepts II	3 credits
NURS 603	Evidenced Based Research II	3 credits
<b>Summer Semester III (8 Credit Hours)</b>		
NURS 604	Health Informatics	3 credits
NURS 605	Health Policy	2 credits
NURS 606	Systems Focused Practice I	2 credits
NURS 609	DNP Project Teams I	1 credit
<b>Fall Semester IV (8 Credit Hours)</b>		
NURS 607	Systems Focused Practice II	3 credits
NURS 608	Healthcare Economics, Finance and Leadership	3 credits
NURS 609	DNP Project Teams II	2 credits
<b>Spring Semester V (5 Credit Hours)</b>		
NURS 610	DNP Capstone	2 credits
NURS 609	DNP Project Teams	3 credits
NURS 565	Rural Populations and Rural Health (Optional)	3 credits
<b>Summer Semester VI (Optional)</b>		
NURS 611	Rural Forum	3 credits

## **APPENDIX J: GRADUATE PROGRAM ADMISSION PROCEDURE** **(Policy 605a)**

Applicants submit their completed application for admission to the UND School of Graduate Studies, requesting admission for degree-seeking or non-degree seeking status.

The UND School of Graduate Studies sends notification of a completed application to the track directors for preliminary approval of admission.

For students seeking admission to nursing graduate tracks for which there is no formal interview process:

- The Department of Nursing Graduate Program track directors review the completed applications to determine whether the applicant meets the admission criteria.
- The track director forwards the recommended admission status and the name of the advisor to the UND School of Graduate Studies

For students seeking admission to nursing graduate tracks for which there is a formal interview process:

- The track directors and administrative assistants arrange for selected applicants to be invited for interviews.
- Following the formal interviews, the track director forwards the recommended admission status and the name of the advisor to the UND School of Graduate Studies.

Track Directors may also keep a record of applicants who will be placed on an alternative admission status.

**APPENDIX K: MAJOR ADVISOR GRADUATE STUDENTS**  
**(POLICY 609)**

All graduate students are assigned a permanent advisor upon admission to a Nursing Graduate Track.

In the event that the student determines the need for a change in Major Advisor or member(s) of the Major Advisory Committee, it is the student's responsibility to communicate the basis for the change to all parties involved. The rationale for communication of Advisory Committee change is that each member agrees to serve on a committee with a clear understanding of the unique contributions they are expected to provide. Change in committee membership requires reclarification of the contributions of all committee members that result from the change in committee configuration.

The final oral defense of the thesis, Capstone, dissertation or final submission of the Independent Study will not be held until at least 28 school days after the effective date of any advisor or committee changes.

## **APPENDIX L: CLINICAL FAILURE, PROBATION & REASSESSMENT PROCEDURE** **(POLICY 603a)**

The student will be notified verbally of the probation and the reason(s) for the probation using the **Notification of Clinical Probation Form**. A letter will be sent within five working days of verbal notification of probation and include date, time and place for the meeting. The student will have five working days to prepare for the meeting.

A meeting will be held with the student, Graduate Track Director and faculty upon notification of clinical probation. The student is expected to participate in the meeting and will be given an opportunity to present oral and written materials. If the student acknowledges the decision to be placed on probation, a probation period will be determined. A probationary contract will be developed to include required activities, schedules for activities and criteria for removal from probation and deadline for completion. If at the conclusion of the meeting, the student does not agree with the decision to be placed on probation, the student may appeal the decision to the Nursing Graduate Department Chair.

The student will be evaluated during and at the completion of the probationary period using the **Clinical Probation Reassessment Form**.

All documentation will be placed in the student's academic folder in the Office of Student Services at the College of Nursing and Professional Disciplines.

These are academic proceedings and legal representation is not allowed during these proceedings.