
Procedure Number: 247f
Procedure Name: RN to BSN Verifications/Immunizations Procedure
Reviewed by: Undergraduate Council
Last Review Date: 9/10/2021

- All students admitted to the RN to BSN program are required to provide documentation of current immunizations verifications and health insurance to the CNPD approved vendor prior to beginning the Nursing program.
- Annual or periodic **updates or re-certifications** are required **the semester** prior to the second semester of clinical/practicum coursework. All verifications must be valid and cannot expire during the academic semester in which the student is participating in clinical/practicum coursework.
- Students will not be allowed to attend class, clinicals, and/or practicum experience if they are not in compliance with this procedure.

The requirements for the RN to BSN program are as follows:

Upon admission (deadline will be provided to student):

- **Background Check:** see policy 207 and procedure 207a
- **RN Licensure:** Proof of unencumbered licensure as a Registered Nurse in the state in which the student is licensed. Licensure must be updated as required by the State Board of Nursing schedule in the state in which the student is licensed). Written proof of licensure for any state can be obtained online at: <https://www.nursys.com/>
- **Health Insurance:** Students are required to have health insurance coverage and are responsible for any medical expenses incurred while enrolled in the College of Nursing & Professional Disciplines. Students will sign an Acknowledgement of Health Insurance/Acceptance of Liability for Health Treatment form upon admission.

The following are due the semester prior to starting clinicals/practicum coursework and must be good for at least one year at the time of submission. It is important to note some may also require an additional annual update:

- **Drug and alcohol screening:** see policy 238 and procedure 238a
- **Tuberculin testing:** Students must complete a, b, or c as follows:
 - a. A negative two step TB test (TST). The two-step tuberculin test involves placement of a purified protein derivative (PPD) to test for tuberculosis. The first reading must be read by a health care professional within 48 – 72 hours after placement, and the area of induration must be recorded. The second PPD test step should be administered one to two weeks after the first test.
 - b. Submission of two previous negative TB skin tests, read within 12 months of each other.
 - c. One Interferon-Gamma Release Assay (IGRA) test, which includes QuantiFeron TB Gold (QFT-G), QuanteFeron Gold in tube test (GFT-GIT) or T-Spot for TB (T-Spot) along with any required follow-up, done prior to clinical within the past 12 months is accepted

Students who are positive reactors must have a report of one negative chest x-ray on file and a statement signed by self and a health care provider, assuring absence of symptoms. Once this documentation is submitted, yearly TST or IGRA is not required. Bacille Callmette-Gurerin (BDG) vaccinated individuals who test positive by TST and negative by IGRA are not required to have a follow-up X-ray.

Additional information about the Tuberculin Skin Testing process can be found at:

<http://www.cdc.gov/tb/publications/factsheets/testing/skintesting.htm>

Tuberculin testing must be updated annually and cannot expire during the semester.

- **Measles, Mumps & Rubella (MMR):** Documentation of 2 doses of the vaccine or an-antibody blood titer documenting immunity is required. Students known to be pregnant will not be required to receive the rubella vaccine.
- **Varicella (Chickenpox) Immunization:** A history of varicella cannot be self-reported. Students must document 2 doses of the varicella vaccine, laboratory confirmation of immunity, or laboratory confirmation of disease, diagnosis or verification of a history of varicella disease by a licensed health care professional. If acceptable documentation of immunity cannot be provided and a titer does not confirm immunity, 2 doses of varicella vaccine will need to be administered again.
- **Hepatitis B Immunization:** 3 doses (at least the first dose given prior to beginning nursing classes) or an anti-HBS titer documenting immunity is required. Students may sign a waiver of declination to be vaccinated or tested. Students who refuse to have the Hepatitis B vaccine series may not be allowed to participate in clinical experiences in agencies where it is required. **It is important to note that the Hepatitis B series takes 4 to 6 months to complete; therefore if you have not had this series, you should begin this process as soon as possible to comply with this requirement.**
- **HIPAA and OSHA training:** Students are required to complete HIPAA and OSHA training on admission. OSHA training must be completed annually.
- **Cardio-Pulmonary-Resuscitation Certification (CPR):** Students must provide proof of current CPR certification by the American Heart Association or American Red Cross in Basic Life Support for the healthcare provider. The only online course CPR course accepted is the HeartCode class through the American Heart Association. This online course covers the cognitive component of the training only. Students will need to complete Parts 2 and 3 with an AHA BLS Healthcare Provider instructor. Certification training must include infant, child, and adult CPR as well as both 1- and 2-person CPR. Renewal of CPR needs to be completed every 2 years.
- **Tdap:** A one-time dose of the Tdap vaccination is required. A Td booster must be received every 10 years following Tdap.
- **OSHA Training:** OSHA training is required annually. This includes completion of training and a completed quiz. This training includes a review of the Department of Nursing Bloodborne Pathogen Protocol. The protocol needs to be signed by the student and uploaded annually.
- **Seasonal Influenza Vaccine:** Must be completed annually in the fall/winter (and in semester prior to beginning clinical courses). All documentation must contain the name of the agency or facility providing the vaccine as well as the signature and the credentials of the person giving the vaccine. Exceptions are allowed for those with the following medical contraindications only: egg allergy, history of Guillain-Barre within 6 weeks of influenza vaccination, and anaphylaxis after influenza vaccinations. A signed waiver from a health care provider must be provided in these cases. Contraindications are based on recommendations from the Centers for Disease Control and Prevention. Students will receive an email in the fall semester to inform them of the deadline to receive the flu vaccine.

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